Organizing has gone digital and we are looking to create ‘online’ connections between our volunteers and our communities in an efficient and easy-to-use manner. Phone calls are a great and socially responsible way to reach New Yorkers and to increase the call and connection time, we are using predictive-dialing technology. A predictive dialer allows you to call into a central calling system who will do the dialing for you and only connect you with calls that are answered!

**Instructions for HubDialer Phonebanking**

*Please email wchin@nyic.org with any questions.*

**Step 1:**
Go to [www.hubdialer.com](http://www.hubdialer.com)

**Step 2:**
Sign in as a volunteer on the top right corner
**Step 3:**
Enter your preferred email (check ‘this is my first time’ if it is your first time) and credentials.

The unique campaign details for today are as follows:

<table>
<thead>
<tr>
<th></th>
<th>Sullivan County</th>
<th>Erie County</th>
</tr>
</thead>
<tbody>
<tr>
<td>Campaign ID</td>
<td>21066</td>
<td>21122</td>
</tr>
<tr>
<td>Passcode</td>
<td>123456</td>
<td>121212</td>
</tr>
</tbody>
</table>

**Step 4:**
Read through the instructions and the script.

Hi Sheri Leventoff, my name is [Name] and I’m with the City of New York’s NYC Census 2020 initiative. How are you doing?

I know this is a very challenging time, and I encourage you to call 311 with any questions or needs you have related to the Coronavirus outbreak.

I’m calling about one of the few positive, easy things you can do from home, and it involves getting more funding in our neighborhood for healthcare, schools, and affordable housing. You agree those things are important right?

That's why it's important that all New Yorkers fill out the census. The more of us who fill out the census, the more money our neighborhoods get from the government for hospitals, schools, and housing. And this year it's easier than ever to fill out the census -- you can do it from home in a few minutes, either online or over the phone.

**Have you filled out the 2020 Census form?**

- Yes
- No, but I plan to
- No, and I will not
**Step 5:**
Dial the number given on the screen and enter the unique dial-in code. You will then be given an automated confirmation code from the system. Enter the 3-digit code that is repeated to you over the phone and press “Start Calls”.

**DIAL IN**

Call this number. You’ll be asked to enter a dial-in code. Enter the dial-in code below on your phone.

Call: **646-428-0748**

Dial-in code: **706009**

HubDialer® will read you a confirmation code over the phone. Enter it here to start taking calls.

Confirmation code: [ ]

**Step 6:**
After a ‘ding’ you are ready to go—wait to get connected and start calling!

Hi [firstname] [lastname],

My name is VOLUNTEER NAME and I am calling about a bill that would make New York’s roads safe and keep families together, it’s called the Drivers License and Privacy Act. It would restore access to drivers licenses for undocumented immigrants and it will bring over $57 million dollars into our state and county governments.

Can you call your State Senator Monica Martinez and tell her to cosponsor the legislation today?

[ ] Yes

[ ] No

If Yes

Great! Thank you for your support, her number is (631) 360-3356 and the Bill number is 1747, just give her a call and ask for her support today.

If No

Are there any questions you have about the bill or any further information I can provide to you?

Additional Information on Green Light: [www.greenlightnewyork.org](http://www.greenlightnewyork.org)
**Things to note:**

- There will be significant wait time for the software to connect you to people. Anticipate a 30 second wait in between calls. If there are a lot of people on one code it might take longer, if you have several people calling at once, feel free to divide up the codes.
- You absolutely must click through and indicate whether the individual has/hasn’t completed the Census or mark them with a ‘Call Disposition”. If you do not indicate a response for the call, their number will go back into the phonebank and they will be called again repeatedly.
- *Please email wchin@nyic.org if you are having any issues.*